

Parkside Secondary Communicable Disease Plan Sept.7, 2021

Daily Health Checks

- Staff, parents and staff are reminded in weekly emails and posted signage to complete a Daily Health Check before arriving on site.
- Completing the K-12 Health Check App will be demonstrated to staff by the principal and shown to students by the staff.

Bus Transportation / School Van

- Frequently surfaces are cleaned once a day. A cleaning will be completed by the driver after each usage of the school van (checklist provided).
- Drivers and passengers will wash their hands for 20 seconds using soap and water prior to entering the school van.
- Passengers will be spread out if empty seats are available.
- Windows will be opened when the weather allows.
- Drivers and students will wear a face mask while riding the bus or school van.
- At the end of the day students travelling home on a school bus will be reminded to wear a face mask and wash their hands with soap and water for 20 minutes before exiting the school.

Masks

- Staff will give students instructions on how to wear a face mask properly [COVID-19: How to wear a non-medical mask or face covering properly - YouTube](#)
- Masks will be available in the main office for anyone who has forgotten to bring one to the site.
- All students, staff and visitors will wear a face mask upon entering the site unless the following circumstances exist:
 - A person is behind a barrier (three sided desk shield / plexiglass barriers)
 - A person is eating or drinking
 - A person is engaged in high intensity physical activity
 - A mask is removed temporarily for the purposes of identifying the person wearing the mask
 - A person cannot tolerate wearing a mask for health or behavioural reasons

Stay Home When Sick / What to do When Sick

- The BC Self Assessment tool will be demonstrated to staff by the principal and demonstrated to students by staff so everyone will know what to do when symptoms are experienced.

Symptoms Develop at School

- When any staff member develops symptoms of illness while at school they will report this to the principal and leave the site. The principal will contact Central Office dispatch to make arrangements for a replacement.
- When any student develops symptoms of illness while at school they will report this to the principal or secretary who will contact parents to make arrangements for the students to be taken home. The student will be placed in the medical room while waiting for transportation home.

Returning to School After Illness

- Parents / Guardianans will contact the school and leave a message when a student is sick and indicate an anticipated date of return.
- Staff will contact parents/guardians as per school procedures whenever a student is absent from school without any notification (reason) from a parent/guardian.

Hand Hygiene and Respiratory Etiquette

- Hand hygiene posters are displayed in every washroom and sink area to encourage proper handwashing.
- Respiratory Etiquette posters are displayed in every classroom and throughout the school to encourage proper respiratory etiquette.

Visitors

- Any visitors requesting access to the site will be permitted entry upon successful completion of a health checklist administered by the principal or secretary.

Attendance and Record Keeping

Students attendance will be recorded daily by teachers and entered into the MyEdBC computer system.

Staff attendance will be recorded in the Smartfind computer system.

Bus lists will be kept in a binder in the main office for staff to access when necessary.

All visitors to the site will be recorded in a visitor's binder upon successful completion of a health checklist.

Cleaning and Disinfecting

- Frequently touched surfaces will be cleaned and disinfected once a day by the custodian.
- Disinfecting wipes will be available in every room to clean surfaces when they become dirty.
- The principal will clean the medical room after a student displaying symptoms of illness has departed.

Gathering and Events

- Any social gatherings and events at the site will follow the recommendations and orders from the Provincial and Federal Health Officer.
- All user groups must submit a safety plan prior to being granted access to the site after hours of instruction.

Space Arrangement

- During breaks and lunch, students from the Junior Pod, the Intermediate Pod, the Senior Pod and the Teen Learning Centre, will depart from the site using their designated exit doors to prevent involuntary physical contact.
- After breaks and lunch, staff will supervise students as they gradually re-enter the site via the main entrance and the side entrance to prevent involuntary physical contact.
- For any indoor gatherings the TLC Open Area or the gymnasium will be used so people can spread out within the available space.

Community Use of Schools

- All user groups must submit a safety plan prior to being granted access to the site after hours of instruction.

Staff Specific Considerations

- Staff only gatherings will take place in the TLC Open Area or the gymnasium so people can spread out within the available space. Desk shields will be provided for each staff member.

Curriculum, Programs and Activities

- Staff will give students instructions on how to wear a face mask properly [COVID-19: How to wear a non-medical mask or face covering properly - YouTube](#)
- PE activities will be held outdoors whenever possible.
- Staff and students will wear a face mask when entering in the gymnasium. The face mask may be removed temporarily to engage in a high intensity physical activity (heavy breathing/physical exertion).
- Staff and students entering the gymnasium will wash their hands for 20 seconds using soap and water in the gym's sink area before participating in any activities or accessing any equipment.
- Staff and students will wash their hands in the gym's sink area before returning to their classroom.
- Yoga mats will be disinfected prior to being used and cleaned after the yoga session has ended.
- All students and staff have three sided plexiglass shields placed on their respective desks.
- Desk shields will be located in the Art Room and the Chill Room for students to use.
- Students will keep distance between them and their classmates in every room to avoid any involuntary physical contact.
- Students will wash their hands for 20 seconds using soap and water when entering the kitchen area to participate in Foods.

Food Services

- Students will wash their hands for 20 seconds using soap and water prior to being served a hot lunch.
- Breakfast items (bagels, muffins, danishes) will be wrapped in plastic wrap at the kiosk stations.
- Students and staff will not be permitted to share any food items.
- Students will eat lunch in their classrooms.

Water Fountains

- Regular use of filtered water fountains will resume, no restrictions for students and staff.

Personal Prevention Practices

- Students will receive ongoing reminders from staff to wear their mask, wash their hands, practice proper respiratory etiquette, not share any personal items, food or beverages and to maintain physical distance between themselves and others to avoid any involuntary physical contact
- Posters displayed throughout the site will remind staff and students to wear their mask, wash their hands, practice proper respiratory etiquette, not share any personal items, food or beverages and to stay home if they feel sick
- At the end of each day the principal will remind students to wash their hands and wear a face mask before boarding a school bus.